



Republic of the Philippines
Department of Education
MIMAOPA Region
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
RECORDS SECTION
RELEASED
Name: 0019501
Signature: [Signature]
Date: JUL 20 2023 Time: _____

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO : Asst. Schools Division Superintendent
Chief Education Supervisors
Public School District Supervisors
Heads of All Public Elementary Schools
All Others Concerned

FROM : 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent LM

SUBJECT : **COMBINED VIRTUAL AND PHYSICAL ORIENTATION
ON SCHOOL-BASED FEEDING PROGRAM CY 2023**

DATE : July 17, 2023

1. In conformity with DepEd OUOPS No. 2023-03-3656 titled **Advisory for the Implementation of the School-Based Feeding Program (SBFP) SY 2023-24** and DepEd Order No. 31, s. 2021 titled **Operational Guidelines on the Implementation of School-Based Feeding Program**, this Office, thru the Schools Governance and Operations Division- School Health & Nutrition Section, shall conduct a Combined Virtual and Physical Orientation on School-Based Feeding Program CY 2023 on August 15, 2023 at the venues specified in Enclosure No. 2. Microsoft Teams link will be provided a day before the activity.
2. This activity aims to orient the participants on the contents of DepEd OUOPS No. 2023-03-3656 and DepEd Order No. 31, s. 2021.
3. Participants in this activity are the Heads of Public Elementary Schools, School Feeding Coordinators, and the District Inspectorate Team (District Administrative Officer, District Bookkeeper and District Property Custodian).

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4. Participants from the field are grouped into clusters. They are assigned to specific venues to ensure their attendance and better internet access. On the other hand, facilitators will stay at the SDO Conference Hall.
5. District Nurses will facilitate the activity in their respective Districts.
6. All participants are directed to strictly comply with the minimum health and safety protocols during the activity.
7. Program Matrix and Schedule of Orientation are found in Enclosures 1 and 2 respectively.
8. Immediate and wide dissemination of the contents of this Memorandum is desired.

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**COMBINED VIRTUAL AND PHYSICAL ORIENTATION ON SCHOOL-BASED
FEEDING PROGRAM CY 2023
August 15, 2023**

PROGRAM MATRIX

TIME	ACTIVITY	IN-CHARGE
7:30 AM- 8:00AM	Arrival and Registration	Assigned District Nurse
8:00 AM – 8:30 AM	Preliminaries <ul style="list-style-type: none"> • National Anthem • Opening Prayer • Welcome Remarks • Inspirational Message • Introduction of Participants • Mechanics 	AVP AVP MARIA CECILIA S. MANAY Chief, Schools Governance and Operations Division LYNN G. MENDOZA, EdD. OIC-Schools Division Superintendent Assigned District Nurse Assigned District Nurse
8:30 AM – 9:00 AM	DepEd OUOPS No. 2023-03-3656	MA. CONCORDIA M. EBORA Division SBFP Focal Person
9:00 AM - 10:00 AM	Supplemental Guidelines on DepEd Order no. 31, s. 2021	MA. CONCORDIA M. EBORA Division SBFP Focal Person
10:00 AM – 10:15AM	Nutrition Break	
10:15 AM - 11:00AM	SBFP Forms, IAR, Distribution List and other Forms to be accomplished and submitted	LOIDA M. ORDILLANO Division SBFP Focal Person Alternate
11:00 AM – 11:30 AM	Food Safety	THESSIE P. ORACION Division SBFP-Milk Component
11:30 AM – 12:00 PM	Open Forum	MA. CONCORDIA M. EBORA Division SBFP Focal Person
12:00–12:30 PM	Closing Remarks	DR. RICA MAI O. LARGA Medical Officer III

Emcee: MARIA KRISTINE NICOLA D. IGLESIA
Nurse II

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FEEDING PROGRAM CY 2023
August 15, 2023**

SCHEDULE OF VIRTUAL ORIENTATION

DISTRICT	NUMBER OF PARTICIPANTS	VENUE
BOAC NORTH	43	SDO Conference Hall
BOAC SOUTH	43	SDO Conference Hall
BUENAVISTA	40	Daykitin ES Hall
GASAN	50	Tiguion ES Hall
MOGPOG	57	SDO Conference Hall
STA. CRUZ EAST	43	Sta. Cruz East District Hall
STA. CRUZ NORTH	38	Sta. Cruz North District Hall
STA. CRUZ SOUTH	39	Gabalton ES
TORRIJOS	60	Torrijos District Hall

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